

From

Director General Health Services  
Haryana, Panchkula

To

All Civil Surgeons  
Haryana.

No. 32/3/IDSP/20/ 2692 - 2713

Dated: 13-05-2020

**Subject: Regarding constitution of Covid Death Audit Committee (CDAC) for review.**

In continuation of letter No 32/3/IDSP/20 2564-85 dated 7-05-2020, wherein it was instructed to use the Death Form and do the ICD classification of the COVID-19 death cases.

- 2 Further as you are aware that in Dec 2019, outbreak of Pneumonia caused by unknown virus was reported in Wuhan city of China and on 7<sup>th</sup> Jan 2020, Chinese authorities identified a new strain of Coronavirus as the causative agent for the disease. The virus has been renamed by WHO as SARS-CoV-2 and the disease spread by it as COVID-19. Further, WHO declared COVID-19 as '**Public Health Emergency of International Concern**' on 30<sup>th</sup> Jan 2020 and '**PANDEMIC**' on 11<sup>th</sup> March 2020. Government of India has declared it a '**Notified Disaster**' on 19<sup>th</sup> march, 2020.
- 3 As the situation is evolving in the Haryana, COVID patients are increasing day by day. Considering the fact that there is surge of cases in neighboring States, it is apprehended that there may be an increase in the number of cases in Haryana as well. Accordingly, there might be increase in the number of death cases in the State.
- 4 Furthermore it is also mentioned that Morbidity and Mortality are the also among the few key indicators in the Surveillance which helps in reviewing the current situation and based on review of these indicators, future policies can be devised to take decisions and to tackle the problem.
- 5 In context of the above, it is important to capture the details of each and every death case due to COVID-19.
- 6 In this regard, Civil Surgeons are instructed to ensure that intimation of each and every Death case due to COVID19 is done **within 6 hours of death** to the State Head quarter in appropriate formats with all details.
- 7 The intimation of Covid 19 Death case also to be done to all mentioned below:
  - CMO/DSO of the District where the death has occurred
  - CMO/DSO of the district where the patient is residing or from where case was referred
  - State Surveillance Unit IDSP
8. Further, it is requested to constitute a committee for the Review of death cases occurring due to COVID19. The Committee will do the review of the death under the chairmanship of CMO.

**Constitution of the for Covid death Audit Committee (CDAC) is as under**

- Civil Surgeon (Chairperson)
- Public Health expert Of Rapid response Team
- Respiratory Medicine Specialist/ General Physician (Paediatrician in case deceased is a child)
- Forensic Expert (if available)
- District Microbiologist/Pathologist
- Representative of Deputy Commissioner
- Representative of World Health Organization (if available)

- Representative of Indian Medical Association
- District Immunisation Officer - Member secretary

9. **The major activities to be conducted for the committee will be as under:**

- To ascertain the cause of death the audit committee will scrutinise all the reports/records/admission file/case sheet of death case, review the quality of documentation.
- To identify the cause of death by conducting verbal autopsy with all the stakeholders.
- Committee will analyse the overall trend and the factors that had led to the deaths, and suggest measures for preventing deaths related to COVID19.
- It will facilitate/recommend the process to use the data to predict future trends and planning for management strategies and suggest measures to reduce the mortality
- Report of Death Audit Committee must be submitted within 72 hours of the death.

10. You are once again requested to **constitute the death audit committee within 3 days** and send the Status of the constituted committee to the State Head Quarter.

**Enclosures:**

- Death Investigation Form
- Guidance Document for Death Audit Committee.
- ICMR guidelines for appropriate recording of COVID19 related deaths in India

*W/Adl*  
Director Health Services (IDSP)  
Haryana, Panchkula.

Dated 13-05-2020

No. 32/3-IDSP-020/ 2714-15

A copy is forwarded to the following for kind information please:

1. *W/Adl* Chief secretary (Health)
2. Director General Health Services, Haryana

*W/Adl*  
Director Health Services (IDSP)  
Haryana, Panchkula.

Dated: 13-05-2020

No. 32/3/IDSP/20/ 2716-37

A Copy is forwarded to all District Surveillance Officer for information and further necessary action.

*W/Adl*  
Director Health Services (IDSP)  
Haryana, Panchkula.